

Geostats has been servicing the mining sector for the past 20 years. We offer advice on sampling protocols for mine-sites or exploration programs. We independently monitor the accuracy and precision of commercial laboratories on behalf of our clients. We also perform a six-monthly survey of laboratories which includes more than two hundred facilities in fifty-six countries. Our main business, however is the supply of quality certified reference materials to over six hundred clients.

Job Title	Assistant Statistical Analyst				
Reporting To	Operations Manager				
Reporting to this Position	Not applicable				
Location	O'Connor, Western Australia				
Start Date	As soon as possible.				
Hours	Full time, Monday to Friday, 8:30am to 4:30pm (hours subject to workload) Suit recent graduate or final year student.				
Probation	Casual conditions for 3 months (subject to performance review)				
Remuneration	Negotiable dependent on experience.				
Roles and Responsibilities	<ul style="list-style-type: none">• Assist senior consultants in the analysis and maintenance of our databases and those of our clients (~20%).• Interrogating analytical data from mineral assay laboratories, compiling quality control reports, scatterplots, control charts and nomographs (~50%).• Quoting for the supply and delivery of certified reference materials (~20%).• Any other tasks as required by the business (~10%).				
Required skills	<ul style="list-style-type: none">• Excellent verbal and written communication• Work well in a team and individually• Attention to detail• Ability to work safely and not harm the environment• Safety and environmental hazard identification and risk assessment• Bachelor of Science in Mathematics or similar• Proficient in the use of Microsoft Office products				
Desirable skills	<ul style="list-style-type: none">• Current first aid certificate• Previous customer service experience• Experience in VBA programming				
Application	Submit resumé and cover letter addressing the above criteria to Stuart Romero's attention at srr@geostats.com.au by close of business Friday, 20 th October 2017. Resumés will be reviewed and applicants will be contacted regarding an interview.				
Issue Date	6/10/2017	Approved By	S. Romero	Approval Date	6/10/2017