

Geostats has been servicing the mining sector for the past 20 years. We offer advice on sampling protocols for mine-sites or exploration programs. We independently monitor the accuracy and precision of commercial laboratories on behalf of our clients. We also perform a six-monthly survey of laboratories which includes more than two hundred facilities in fifty-six countries. Our main business, however is the supply of quality certified reference materials to over six hundred clients.

<b>Job Title</b>	Assistant Statistical Analyst				
<b>Reporting To</b>	Operations Manager				
<b>Reporting to this Position</b>	Not applicable				
<b>Location</b>	O'Connor, Western Australia				
<b>Start Date</b>	Approximately the 9 <sup>th</sup> January 2016				
<b>Hours</b>	Full time, Monday to Friday, 8:30am to 4:30pm (hours subject to workload)				
<b>Probation</b>	Casual conditions for 3 months (subject to performance review)				
<b>Remuneration</b>	Negotiable dependent on experience.				
<b>Roles and Responsibilities</b>	<ul style="list-style-type: none"><li>• Assist senior consultants in the analysis and maintenance of our databases and those of our clients (~20%).</li><li>• Interrogating analytical data from mineral assay laboratories, compiling quality control reports, scatterplots, control charts and nomographs (~50%).</li><li>• Quoting for the supply and delivery of certified reference materials (~20%).</li><li>• Any other tasks as required by the business (~10%).</li></ul>				
<b>Required skills</b>	<ul style="list-style-type: none"><li>• Excellent verbal and written communication</li><li>• Work well in a team and individually</li><li>• Attention to detail</li><li>• Ability to work safely and not harm the environment</li><li>• Safety and environmental hazard identification and risk assessment</li><li>• Bachelor of Science in Mathematics or similar</li><li>• Proficient in the use of Microsoft Office products</li></ul>				
<b>Desirable skills</b>	<ul style="list-style-type: none"><li>• Current first aid certificate</li><li>• Experience in VBA programming</li></ul>				
<b>Application</b>	Submit resumé and cover letter to Stuart Romero's attention at <a href="mailto:srr@geostats.com.au">srr@geostats.com.au</a> by close of business Friday, 23 <sup>rd</sup> December 2016.  Resumés will be reviewed and applicants will be contacted regarding an interview. All interviews will be conducted on 4 <sup>th</sup> or 5 <sup>th</sup> of January.				
<b>Issue Date</b>	9/12/2016	<b>Approved By</b>	S. Romero	<b>Approval Date</b>	9/12/2016